

CONFIRMATION SHEET

BUSINESS CONTINUITY MANAGEMENT PROGRAM

January 29-30, 2015 (Friday-Saturday), Gov. Licaros Hall, RBAP Bldg.,
A. Soriano Ave. cor. Arzobispo St., Intramuros, Manila



Contact RBRDFI Training Officers

Mr. Ace M. Calang /Ms. Grace Dimapilis / Ms. Jesica Cepeda

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Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			

_____ Date: _____
(Printed Name and Signature)

Designation: _____ Rural Bank : _____
Telephone: _____ Province : _____
Mobilephone: _____ Email Add : _____

Total Amount Due Ph _____

TRAINING POLICIES

Reserve first for your training slot and wait for the confirmation on your reservation. Thereafter, you may deposit the Seminar Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s). Likewise, once reservation is FULL, RBAP-RBRDFI has the right to refuse of participation or reimbursement on any damage brought by unconfirmed reservations.

*Deadline for submission of confirmation sheet is not later than **January 25, 2016**.*

1. *Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or **January 15, 2016**. Otherwise, reservation is considered cancelled.*
2. *Cancellation Policy: - This will apply to non-subsidized training fee.*
3. *Cancellation Policy: - This will apply to non-subsidized training fee.
*10 days prior the seminar date is entitled for a full refund. *Regular Rate only
*3 days prior to the seminar date is entitled for a half refund * Regular Rate only
*Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)
For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.