



RURAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner
Arzobispo St., Intramuros, Manila
Telephone Nos.. 527-2972 ● 527-2968 ●
Telefax Nos.. 527-2980 ● 527-2969
training@rbap.org - www.rbap.org

Accounting for Non-Accountants Seminar

Date:

July 13-14, 2015 (Mon-Tue)

Venue:

Gov. Licaros Hall, RBAP Bldg,
Intramuros, Manila

Time: 8:30am to 5:00pm

Resource Person:

MR. DANIEL VINCENT BORJA

*Associate Professor, University of the Philippines
– College of Business*

Seminar Fee:

1. Early bird – P4,500.00

(on or before June 26, 2015)

2. Regular Rate – P4,800.00

(After June 26, 2015)

3. Non-Member/Delinquent – P5,760.00

Mode of Payment

P2,400.00 Non-Refundable commitment
fee per participant.

Account Name, RBRDFI

LBP – Intramuros Branch

Savings Account No.

0012-1046-26).

Proof of payment fax to (02) 527-2980.

**Check payments, should be payable to
(RBRDFI).**

Training Policies:

Reserve first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI confirmation of your reservation. Thereafter, you may deposit the Registration Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s). Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any damage brought by unconfirmed reservations.

Deadline for submission of registration is not later than **July 09, 2015.**

1. Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or **July 03, 2015.** Otherwise, reservation is considered cancelled.

2. Cancellation Policy: - This will apply to non-subsidized training fee.

a) 10 days prior the seminar date is entitled for a full refund. *Regular Rate only

b) 3 days prior to the seminar date is entitled for a half refund * Regular Rate only

c) Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)

d) For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.

Seminar Methodologies

Lecture and Discussions

Expected Participants

For individuals without an accounting background but who need to understand and appreciate how business transactions are recorded, summarized, and interpreted for commercial decision-making purposes.

Course Outline

- I. Framework for Accounting
 - a. Objectives of Financial Statements
 - b. Users of Accounting Information
 - c. Characteristics of Accounting Information
- II. Basic Financial Statements
 - a. Understanding the balance sheet
 - b. Understanding the Income Statement
 - c. Understanding the Statement of Cash Flow
 - d. Elements of Financial Statements
- III. Financial Statement Analysis
 - a. Common Size Financial Statements
 - b. ROE – Dupont Framework
 - c. Benchmarking
 - d. Trend Analysis
- IV. Ratio Analysis
 - a. CAMELS Rating
 - b. Analysis of the Quality of Earnings



CONFIRMATION SHEET

ACCOUNTING FOR NON-ACCOUNTANTS

July 13-14, 2015 (Mon- Tue), Gov. Licaros Hall, RBAP Bldg.,
A. Soriano Ave. cor. Arzobispo St., Intramuros, Manila



Contact RBRDFI Training Officers
Mr. Ace M. Calang /Ms. Grace Dimapilis /Ms. Jesica Cepeda
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Emails: training@rbap.org, jescepeda.rbap@gmail.com

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3			

(Printed Name and Signature) Date: _____

Designation: _____ Rural Bank : _____
Telephone: _____ Province : _____
Mobilephone: _____ Email : _____