



RURAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner Arzobispo St., Intramuros, Manila
Telephone Nos. 527-2972 • 527-2968 • Telefax Nos. 527-2980 • 527-2969

03 February 2014

FOR : ALL PARTICIPATING RURAL BANKS

SUBJECT : SEMINAR ON TAXATION FOR RURAL BANKS

Dear Fellow Rural Bankers:

The Rural Bankers Association of the Philippines (RBAP), through the *Rural Bankers' Research and Development Foundation, Inc. (RBRDFI)* is pleased to announce that it will conduct the seminar-workshop described below as part of its continuing strategy to strengthen the rural banking industry:

TOPIC	DATE AND VENUE	RESOURCE PERSON
Seminar on Taxation for Rural Banks PARTICIPANTS Compliance Officer, Accountants, Cashiers Internal Auditors, Managers and Presidents	March 26, 2013 (Wednesday) 1 day (8:30AM-5:30PM) Gov. Licaros Hall, RBAP Bldg., A. Soriano Ave., cor. Arzobispo St., Intramuros, Manila	Atty. Edwin R. Abella, CPA Former, Assistant Commissioner, BIR Professional Lecturer on Taxation, BAR Reviewer, University of the Philippines Chairman, VAT Review Committee

Registration Fee

- Early bird rate of Two Thousand Four Hundred Pesos only (P2, 400.00)/ per registrant on or before March 07, 2014.**
- Two Thousand Eight Hundred Pesos only (P2, 800.00)/ per registrant after March 07, 2014.**
- Three Thousand Three Hundred Sixty Pesos only (P3, 360.00).*** Non-member rural banks. To avail of the regular registration fee, non-member banks are encouraged to apply for membership with RBAP/RBRDFI. Please call RBAP for details.

Training Policies:

1. Reserve first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI confirmation of your reservation. Thereafter, you may deposit the Registration Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s).

Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any damage brought by unconfirmed reservations.

2. Deadline for submission of registration is not later than **March 21, 2014**.
3. A Non-Refundable commitment fee of ₱1,400.00 per participant (50% of the registration fee). Payments can be remitted to the **Rural Bankers Research and Development Foundation, Inc.** bank account (*Land Bank of the Philippines – Intramuros Branch Savings Account Number 0012-1046-26*). Proof of payment (i.e., deposit slip) should be sent immediately verification at (02) 527-2980. **Check payments, should be payable to Rural Bankers Research and Development Foundation, Inc. (RBRDFI)**
4. Reservation via telephone conversation is accepted. However, Registration Form and commitment fee must be settled 10 days prior the seminar date or **March 16, 2014**. Otherwise, reservation is considered cancelled.
5. Cancellation Policy:
 - a) 10 days prior the seminar date is entitled for a full refund.
 - b) 3 days prior to the seminar date is entitled for a half refund
 - c) Participants who have paid but fail to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee.
 - d) Special cases (health, accident etc.), with written notice, kindly coordinate with RBRDFI staff for refund procedures and requirements.

Please be advised that we accept on a first-come-first-served basis with a manageable level up to thirty (30) participants only.



**RURAL BANKERS RESEARCH &
DEVELOPMENT FOUNDATION, INC.**

CONFIRMATION SHEET

SEMINAR ON TAXATION FOR RURAL BANKS

March 26, 2014 (Wednesday)

Gov. Licaros Hall, RBAP Bldg., Intramuros, Manila

For your reservation, please coordinate to RBRDFI Training Officers

Mr. Ace M. Calang / Ms. Grace Dimapilis. / Ms. Jesica Cepeda

Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599

Emails: training@rbap.org, grace@rbap.org cepedajesica_rbap@yahoo.com

We are sending the following participants:

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			
4.			

(Printed Name and Signature)

Position: _____

Date: _____

Mobilephone: _____

Email address: _____

Rural Bank : _____

Telephone : _____

Address : _____