



REGIONAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner
Arzobispo St., Intramuros, Manila
Telephone Nos.. 527-2972 ● 527-2968 ●
Telefax Nos.. 527-2980 ● 527-2969
training@rbap.org - www.rbap.org

Signature Verification, Forgery and Counterfeit Detection Seminar

Date: Dec. 10-11, 2013 (Tue-Wed)

Venue: RBAP, Intramuros, Manila

Time: 8:30am to 5:30pm

**Resource Person: Ms. Jennifer Dominguez
& Ms. Julie Santiago**

Question Document Examiners, NBI

Seminar Fee:

1. **Early bird** – P3,800 (on or before Nov 22, 2013)
2. **Regular Rate** – P4,200 (after Nov 22, 2013)
3. **Non-Member/Delinquent** – P5,040

Mode of Payment

- ✓ A Non-Refundable commitment fee of P2, 100.00 per participant.
- ✓ Bank account (**LBP – Intramuros Branch Savings Account Number 0012-1046-26**).
- ✓ Proof of payment fax to (02) 527-2980.
- ✓ **Check payments, should be payable to (RBRDFI).**

Training Policies:

1. Reserve first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI confirmation of your reservation. Thereafter, you may deposit the Registration Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s).

Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any

damage brought by unconfirmed reservations.

Deadline for submission of registration is not later than **December 06, 2013**.

2. Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or **November 29, 2013**. Otherwise, reservation is considered cancelled.

3. Cancellation Policy: - This will apply to non-subsidized training fee.

a) 10 days prior the seminar date is entitled for a full refund. *Regular Rate only

b) 3 days prior to the seminar date is entitled for a half refund * Regular Rate only

c) Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)

d) For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.

Seminar Methodologies

Lecture, Discussions and Workshops

Expected Participants

Bank Teller, Cashier, Account Officers, Loan Officers

Objective

For the participants to be aware of the significance of handwriting identification and other aspects of questioned documents examination to related areas in their chosen field;

- 4) Alterations
- 5) Sequence of strokes, etc

Course Outline

Module 1: Signature Verification and Forgery Detection

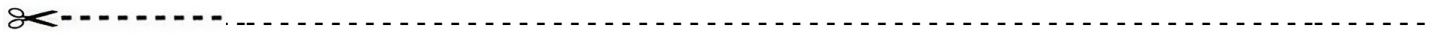
- a. Handwriting Impressions
 - 1) Manual operation of the hand and the brain
- b. Typewriting and Printing Impressions
 - 2) Machine produced impressions
 - 3) Miscellaneous Aspects

Module 2: Fraud Detection and Prevention

- a. Elements of Fraud
- b. Prevention Techniques
- c. Internal Control System

Module 3: Counterfeit Detection (PESO BANKNOTES)

Module 4: Counterfeit Detection (DOLLAR BANKNOTES)



CONFIRMATION SHEET

Signature Verification, Forgery and Counterfeit Detection Seminar

*December 10-11, 2013 (Tuesday-Wednesday)
Gov. Licaros Hall, 2F RBAP Bldg. A. Soriano cor Arsobispo St. Intramuros, Manila*

*For your reservation, please coordinate to RBRDFI Training Officers Mr. Ace M. Calang /Ms. Grace Dimapilis / Ms. Jesica Cepeda Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599
Emails: training@rbap.org, grace@rbap.org cepedajesica_rbap@yahoo.com*

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			
4.			

_____ Date: _____
(Printed Name and Signature)

Designation: _____ Rural Bank : _____
 Telephone: _____ Province : _____
 Mobilephone: _____ Address : _____
 Email address: _____