



**BANGKO SENTRAL NG PILIPINAS**  
**OFFICE OF THE GOVERNOR**

**CIRCULAR NO. 974**  
Series of 2017

**Subject: Amendments to the Manual of Regulations for Banks and Non-Bank Financial Institutions as of 31 March 2017**

The Monetary Board, in its Resolution No. 1570 dated 14 September 2017, approved the following amendments to the Manual of Regulations for Banks (MORB) and Manual of Regulations for Non-Bank Financial Institutions (MORNBFI) as of 31 March 2017.

**Section 1.** The following statement is added as a footnote to Section X206.

“The new check clearing process shall be implemented on 20 January 2017. For participant banks which will not be compliant with the CICS standard on 20 January 2017, they shall execute a Letter of Commitment stating, among others, the actions that they will be taking to be compliant with the CICS standard until 21 April 2017.”

**Section 2.** Annex A of Appendix 89 (Regulatory Relief for Banks affected by Calamities) of the MORB and Annex A of Appendix Q-67 [Regulatory Relief for Non-Bank Financial Institutions with Quasi-Banking Functions (NBQBs) affected by Calamities] of the MORNBFI are amended to add the grant of regulatory relief to covered areas affected by typhoon “Niña” pursuant to Memorandum No. M-2017-002 dated 18 January 2017 (Annexes A and A-1 of this Circular)

**Section 3.** The Computation Sheet for Capital Repatriation (Annex B of this Circular) referred to under Circular No. 942 dated 20 January 2017 shall be incorporated as Attachment 1 of Appendix N-8-c.

**Section 4.** The provisions under Memorandum No. M-2017-003 are codified in the MORNBFI P-Regulations as shown in Annex C of this Circular.

FOR THE MONETARY BOARD:

  
**CHUCHI G. FONACIER**  
Officer-in-Charge

29 September 2017

**LIST OF AREAS COVERED BY THE REGULATORY RELIEF; INCLUSIVE DATES OF COVERAGE;  
AND IMPLEMENTING GUIDELINES ON THE RESTRUCTURING SCHEME  
(Footnote to Sections X257, X306, X338, Subsections X178.17, X269.6 and X269.8)**

**I. Areas that were Declared under State of Calamity:**

EL NIÑO

a) 2010

xxx xxx xxx

b) 2016

x x x

x x x

Lawin

x x x

NINA

a. Region IV-A: Batangas, Cavite, Laguna, Quezon and Rizal

b. Region IV-B: Marinduque, Occidental Mindoro, Oriental Mindoro and Romblon

c. Region V: Albay, Camarines Norte, Camarines Sur, Catanduanes, Masbate and Sorsogon

d. Region VIII: Northern Samar

**II. Inclusive Dates of the Applicability of Temporary Relief to Banks Affected by Calamities**

	For RBs/TBs/Coop Banks						For all Rediscounting Banks
	Exclusion from computation of past due loans ratio	GLL of only 1% for restructured loans	Non- imposition of penalties for late submission of supervisory reports	Non-imposition of penalties on legal reserve deficiencies from reserve week ended / to	Moratorium on monthly payments due to the BSP until	Staggered booking of allowance for loan losses for loans outstanding as of	60-day grace period to pay rediscounting obligations outstanding as of
xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx
Lawin	10/19/2016 to 10/31/2017	10/19/2016 to 10/31/2017	10/19/2016 to 04/30/2017	10/25/2016 to 04/25/2017	04/30/16	10/19/2016	10/19/2016
Nina	12/25/2016 to 12/31/2017		12/25/2016 to 06/30/2017	12/29/2016 to 06/29/2017	06/30/2017	12/25/2016	12/25/2016

**III. Implementing Guidelines on the Restructuring Scheme Covering the Rediscounting Obligations with the Bangko Sentral of Rediscounting Banks in the Areas Affected by Natural Calamities**

xxx xxx xxx

**F. Other provisions**

a. xxx xxx xxx

xxx xxx xxx

**b. Effectivity date**

The loan settlement scheme shall be made available, as follows:

xxx xxx xxx

x) El Niño (2016) - up to 13 November 2016;

y) Lawin - up to 30 April 2017; and

z) Nina - up to 30 June 2017

# ANNEX A-1

## App. Q-67

### Annex A

#### LIST OF AREAS COVERED BY THE REGULATORY RELIEF; INCLUSIVE DATES OF COVERAGE; AND IMPLEMENTING GUIDELINES ON THE RESTRUCTURING SCHEME (Footnote to Subsection 4192Q.2 and Sections 4306Q and 4257Q)

##### I. Areas that were Declared under State of Calamity:

LUIS AND MARIO

a. x x x

x x x

EL NIÑO

x x x

NINA

a. Region IV-A: Batangas, Cavite, Laguna, Quezon and Rizal

b. Region IV-B: Marinduque, Occidental Mindoro, Oriental Mindoro and Romblon

c. Region V: Albay, Camarines Norte, Camarines Sur, Catanduanes, Masbate and Sorsogon

d. Region VIII: Northern Samar

##### II. Inclusive Dates of the Applicability of Temporary Relief to Banks Affected by Calamities

	For RBs/TBs/Coop Banks						For all Rediscounting Banks
	Exclusion from computation of past due loans ratio	GLL of only 1% for restructured loans	Non- imposition of penalties for late submission of supervisory reports	Non-imposition of penalties on legal reserve deficiencies from reserve week ended / to	Moratorium on monthly payments due to the BSP until	Staggered booking of allowance for loan losses for loans outstanding as of	60-day grace period to pay rediscounting obligations outstanding as of
xxx	xxx	xxx	xxx	xxx	xxx	xxx	xxx
El Niño (2016)	for a period of one (1) year from declaration date of a state of calamity including those loans becoming past due six (6) months after date of declaration	for a period of one (1) year from declaration date of a state of calamity	NA	for a period of one (1) year starting from reserve week following the declaration date of a state of calamity	for a period of one (1) year from declaration date of a state of calamity	declaration date of a state of calamity	declaration date of a state of calamity
Nina	12/25/2016 to 12/31/2017		12/25/2016 to 06/30/2017	12/29/2016 to 06/29/2017	06/30/2017	12/25/2016	12/25/2016

**III. Implementing Guidelines on the Restructuring Scheme Covering the Rediscounting Obligations with the Bangko Sentral of Rediscounting Banks in the Areas Affected by Natural Calamities**

xxx xxx xxx

**F. Other provisions**

a. xxx xxx xxx

xxx xxx xxx

**b. Effectivity date**

The loan settlement scheme shall be made available, as follows:

xxx xxx xxx

e) El Niño (2016) - up to 13 November 2016; and

f) Nina - up to 30 June 2017

**COMPUTATION SHEET**

Name of FX FXD/MC: \_\_\_\_\_

Date of FX Sale: \_\_\_\_\_

**TYPE OF OUTWARD REMITTANCE FOR INWARD FOREIGN INVESTMENT TRANSACTION**

- Remittance of Cash Dividends/Profits  
 Repatriation of Capital

Name of Investee Firm: \_\_\_\_\_

Name of Investor: \_\_\_\_\_  
\_\_\_\_\_

**A. REMITTANCE OF CASH DIVIDENDS/PROFITS**

Record Date (DDMMYYYY): \_\_\_\_\_

Payment Date (DDMMYYYY): \_\_\_\_\_

- Dividends

Total Amount in Php (A): \_\_\_\_\_

No. of shares<sup>1</sup> (B): \_\_\_\_\_

Rate per share in Php (A/B): \_\_\_\_\_

- Amount of Profits/Earnings due to investor: \_\_\_\_\_

Base shares (Php) <sup>2</sup>	Dividend per Share	Total Amount (Php)
_____	_____	_____
_____	_____	_____

- A. Gross Peso Amount Remittable \_\_\_\_\_  
B. Less: Taxes/Charges \_\_\_\_\_  
C. Net Peso Amount Remittable (A – B) \_\_\_\_\_  
D. Foreign Exchange Applied for Remittance (C/FX rate<sup>3</sup>) \_\_\_\_\_

<sup>1</sup> Refers to shares issued and outstanding as of record date

<sup>2</sup> Out of total number of shares issued and outstanding as of record date (in footnote 1)

<sup>3</sup> To be supplied by FX FXD/MC

**B. REPATRIATION OF CAPITAL**

Total Amount/No. of Shares <sup>4</sup>	Outstanding Balance Before This Repatriation	Amount/No. of Shares Applied for Repatriation
_____	_____	_____
_____	_____	_____

- A. Total No. of Shares/Amount Applied For Repatriation \_\_\_\_\_
- B. Selling Price/Share (if applicable) \_\_\_\_\_
- C. Gross Peso Amount Repatriable (A x B) \_\_\_\_\_
- D. Less: Taxes/Charges \_\_\_\_\_
- E. Net Peso Amount Repatriable (C - D) \_\_\_\_\_
- F. Foreign Exchange Applied for Repatriation (E/FX rate<sup>3</sup>) \_\_\_\_\_

Prepared by:

\_\_\_\_\_  
Signature over Printed Name  
of Authorized Representative  
of Applicant

\_\_\_\_\_  
Company Affiliation of Investor's  
Representative

\_\_\_\_\_  
Date

<sup>4</sup> Refers to number of shares (for stock corporations) or amount (e.g. assigned capital, contributed capital)

## Mapping of the Provisions of Memorandum No. M-2017-003 in the MORNBF

Provisions from Memorandum No. M-2017-003	MORNBF P-Regulations Section/Subsection/ Appendix	Title/New Title
Item IA on Definitions, Qualifications, and Duties and Responsibilities of Proprietor/ Partners/Directors/Officers	Section 4142P	Definitions, Qualifications, and Duties and Responsibilities of Proprietor/Partners/Directors/Officers
Item IA on Definitions	Subsection 4142P.1	Definitions
Item IB on Persons disqualified from becoming directors	Subsection 4143P.1	Persons disqualified from becoming directors
Item IC on Persons disqualified from becoming officers	Subsection 4143P.2	Persons disqualified from becoming officers
Item ID on Disqualification procedures	Subsection 4143P.3	Disqualification procedures
Item IE on Effect of possession of disqualifications	Subsection 4143P.4	Effect of possession of disqualifications
Item IF on Watchlisting	Subsection 4143P.6	Watchlisting
Item IG on Applicability of the guidelines on the disqualification of directors/officers to the managing proprietor and managing partner of a pawnshop (in the case of a sole proprietorship/partnership)	Subsection 4143P.7	Applicability of Section 4143P to the proprietor and managing partner of a pawnshop (in the case of a sole proprietorship/partnership)
Item IIA on Maintenance of records	Subsection 4191P.1	Maintenance of records
Item IIB on Reporting obligations to the BSP	Subsection 4191P.2	Reporting obligations to the Bangko Sentral
Item IIC on Report on Crimes/Losses	Subsection 4191P.3	Report on Crimes/Losses
Item IID on Audit Financial Statements (AFS)/Annual Report on Pawnshops	Section 4190P	Audit Financial Statements (AFS)/Annual Report on Pawnshops
Item III on Minimum Internal Control Standards	Section 4171P	Internal Control System
Item IIIA on Proper accounting records	Subsection 4171P.1	Proper accounting records
Item IIIB on Number control	Subsection 4171P.2	Number control
Item IIIC on Safekeeping of records and insurance of premises	Subsection 4171P. 3	Safekeeping of records and insurance of premises
Item IIID on Bonding of accountable officers/employees	Subsection 4171P.4	Bonding of accountable officers/employees
Item IVA on Change of registered/business name	Subsection 4181P.1	Change of registered/business name
Item IVB on Use of registered business name in signage, pawn tickets and other forms	Subsection 4181P.2	Use of registered business name in signage, pawn tickets and other forms
Items VA ( <i>Front of pawn ticket</i> ) and VB ( <i>Back of pawn ticket</i> ) on Standard Pawn Ticket Format	Appendix P-4 to Subsection 4323P.1	Standard Pawn Ticket Format
Item VC ( <i>Additional stipulations/information which pawnshop may wish to incorporate in their pawn tickets without prior approval of the BSP</i> ) on Standard Pawn Ticket Format	Appendix P-4-b to Subsection 4323P.1	Standard Additional Stipulations in Pawn Tickets



**Annex C**

<b>Provisions from Memorandum No. M-2017-003</b>	<b>MORNBF P-Regulations Section/Subsection/ Appendix</b>	<b>Title/New Title</b>
Item VI on Guidelines on the Redemption of Pawns within the Ninety (90)-day Grace Period	Subsection 4305P.1 (3 <sup>rd</sup> paragraph)	Right of pawner to redeem pawn within ninety (90) days from maturity
Annex P-1 on Chart of Accounts and Description of Loan Register of Pawnshops	Appendix P-12	Chart of Accounts and Description of Loan Register of Pawnshops
Annex P-2 on List of Reports Required from Pawnshops	Appendix P-13	List of Reports Required from Pawnshops
Annex P-3 on Reporting Guidelines on Crimes/Losses	Appendix P-14	Reporting Guidelines on Crimes/Losses