## **CONFIRMATION SHEET**

## **RISK BASED AUDIT METHODOLOGY**



January 13-14, 2017 (Friday-Saturday), Gov. Licaros Hall, RBAP Bldg., A. Soriano Ave. cor. Arzobispo St., Intramuros, Manila

Contact RBRDFI Training Officers Mr. Ace M. Calang /Ms. Grace Dimapilis / Ms. Jesica Cepeda Tels: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599 Emails: <u>training@rbap.org</u>, jescepeda.rbap@gmail.com

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			

	Date:	
(Printed Name and S	ignature)	Total Amount Due
Designation:	Rural Bank :	Ph
Telephone:	Province :	
Mobilephone:	Email Add :	

## TRAINING POLICIES

Reserve first for your training slot and wait for the confirmation on your reservation. Thereafter, you may deposit the Seminar Fees, book ticket (airline) and secure accommodations.

*RBAP-RBRDFI* will not be responsible for any damage caused by unconfirmed reservation (s). Likewise, once reservation is *FULL*, *RBAP-RBRDFI* has the right to refuse of participation or reimbursement on any damage brought by unconfirmed reservations.

Deadline for submission of confirmation sheet is not later than January 09, 2017.

1. Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or January 02, 2017. Otherwise, reservation is considered cancelled.

- 2. Cancellation Policy: This will apply to non-subsidized training fee.
- 3. Cancellation Policy: This will apply to non-subsidized training fee.
  - \*10 days prior the seminar date is entitled for a full refund. \*Regular Rate only

\*3 days prior to the seminar date is entitled for a half refund \* Regular Rate only

\*Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)

\*For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.