



# RURAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner Arzobispo St., Intramuros, Manila  
Telephone Nos. 527-2972 • 527-2968 • Telefax Nos. 527-2980 • 527-2969

16 July 2015

**FOR : ALL PARTICIPATING RURAL BANKS**

**SUBJECT : STRENGTHENING PRUDENTIAL REPORTING  
AND UPDATES ON BSP REGULATIONS : FRP & CAR**

Dear Fellow Rural Bankers:

The Rural Bankers Association of the Philippines (RBAP), through the *Rural Bankers' Research and Development Foundation, Inc. (RBRDFI)* is pleased to announce that it will conduct the seminar-workshop described below as part of its continuing strategy to strengthen the rural banking industry:

TOPIC	DATE AND VENUE	RESOURCE PERSONS
Strengthening Prudential Reporting and Updates on BSP Regulations: FRP & CAR	September 11, 2015 (Friday) 1 day1 (8:30AM-5:00 PM)	<b>CPCD-II of Bangko Sentral ng Pilipinas</b>
<b>PARTICIPANTS</b> Bookkeeper, Accountants, Compliance Officer, Internal Auditor, Branch Manager, President	<b>HOTEL JEN –MANILA (formerly Traders Hotel)</b>  Function Room: Carlota/Paz 3001 Roxas Blvd. , Pasay City (Across BSP Manila and CCP Complex)	Ms. Lorna Ramolete Manager
*Those in-charge of FRP & CAR reporting	Tel. No.: (02) 795-8888 / Ms. Agnes Dimayuga	Mr. Wilfredo Arguelles - Manager
* Maximum of two representatives per RB	- Events Coordinator - <a href="mailto:agnes.dimayuga@hteljen.com">agnes.dimayuga@hteljen.com</a>	Ms. Gemma Galvez Bank Officer IV
		Ms. Marissa Deterra Acting Manager

## Registration Fee

a) Member in Good Standing:

BEFORE: Aug. 07 -Two Thousand and Two Hundred Pesos (P2,200.00)

AFTER: Aug. 07 - Two Thousand and Five Hundred Pesos (P2,500.00)

- b) Delinquent /Non-Member:  
Three Thousand and Two Hundred Pesos (P3, 200.00).

#### **Course Syllabus**

- General guidelines on FRP reporting/ FRP Reportorial Requirements
- General guidelines on CAR Reporting/ CAR Reportorial Requirements
- Common errors in FRP and CAR Reporting
- Risk Based Audit
- Expectations from the Compliance Officers, Internal Auditor, his duties and responsibilities, including strengthening internal control and accounting systems
- Updates on BSP regulations
- Open Forum

#### **Training Policies:**

1. Before you deposit the registration fees, book your ticket (airline) and secure accommodations, confirm first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI acknowledgement on such reservation.

RBAP-RBRDFI will not be liable for any damage caused by unconfirmed reservation(s). Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any damage brought by unconfirmed reservations.

2. Deadline for submission of registration is not later than **September 04, 2015**.
3. A Non-Refundable commitment fee of ₱1,250.00 per participant (50% of the registration fee).

**BANK: Land Bank of the Philippines – Intramuros Branch**  
**Account Name: Rural Bankers Research and Development Foundation, Inc.**  
**Savings Account No. : 0012-1046-26**

**Check payment to RURAL BANKERS RESEARCH & DEVELOPMENT FOUNDATION, INC.**

4. Reservation via telephone conversation is accepted. However, Registration Form and commitment fee must be settled before **August 28, 2015**. Otherwise, reservation is considered cancelled.
5. Cancellation Policy:
  - a) 10 days prior the seminar date is entitled for a full refund.

- b) 3 days prior to the seminar date is entitled for a half refund
- c) Participants who have paid but fail to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee.
- d) Special cases (health, accident etc.), with written notice, kindly coordinate with RBRDFI staff for refund procedures and requirements.

Please be advised that we accept on a first-come-first-served basis with a manageable level up to thirty –five (35) participants only.



## **RURAL BANKERS RESEARCH & DEVELOPMENT FOUNDATION, INC.**

### **CONFIRMATION SHEET**

#### **STRENGTHENING PRUDENTIAL REPORTING AND UPDATES ON BSP REGULATIONS : FRP & CAR**

September 11, 2015 (Friday)

#### **HOTEL JEN -MANILA (formerly Traders Hotel-Manila)**

Function Room: Carlota/Paz  
3001 Roxas Blvd. , Pasay City  
(Across BSP Manila and CCP Complex)

*For your reservation, please coordinate to RBRDFI Training Officers  
Mr. Ace M. Calang / Ms. Grace Dimapilis. / Ms. Jesica  
Cepeda*

*Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603;  
09178374599*

*Emails: [training@rbap.org](mailto:training@rbap.org), [grace@rbap.org](mailto:grace@rbap.org)  
[cepedajesica\\_rbap@yahoo.com](mailto:cepedajesica_rbap@yahoo.com)*

#### **We are sending the following participants:**

<b>Name</b>	<b>Designation</b>	<b>Nick-name</b>	<b>Degree and Year Graduated</b>
<b>1.</b>			
<b>2.</b>			

\_\_\_\_\_ Date: \_\_\_\_\_  
(Printed Name and Signature)

Designation: \_\_\_\_\_ Rural Bank : \_\_\_\_\_  
Telephone: \_\_\_\_\_ Province : \_\_\_\_\_  
Mobile phone: \_\_\_\_\_ Address : \_\_\_\_\_  
Email address: \_\_\_\_\_