



RURAL BANKERS RESEARCH AND DEVELOPMENT FOUNDATION, INC.

2/F RBAP Building, Andres Soriano Jr. Avenue corner
Arzobispo St., Intramuros, Manila
Telephone Nos. 527-2972 • 527-2968 •
Telefax Nos. 527-2980 • 527-2969
training@rbap.org - www.rbap.org

Signature Verification, Bank Fraud and Forgery Detection Seminar

Date: January 28, 2015 (Wednesday)
Venue: RBAP, Intramuros, Manila
Time: 8:30am to 5:30pm
Resource Person: Ms. Jennifer Dominguez
Question Document Examiners, NBI

Seminar Fee:

1. **Early bird** – P2,300 (on or before Jan 28, 2015)
2. **Regular Rate** – P2,600 (after Jan 28, 2015)
3. **Non-Member/Delinquent** – P3,120

Mode of Payment

- ✓ A Non-Refundable commitment fee of P1,300.00 per participant.
- ✓ Bank account (**LBP – Intramuros Branch Savings Account Number 0012-1046-26**).
- ✓ Proof of payment fax to (02) 527-2980.
- ✓ **Check payments, should be payable to (RBRDFI).**

Training Policies:

1. Reserve first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI confirmation of your reservation. Thereafter, you may deposit the Registration Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s).

Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any

damage brought by unconfirmed reservations.

Deadline for submission of registration is not later than **January 27, 2015**.

2. Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or **January 16, 2015**. Otherwise, reservation is considered cancelled.

3. Cancellation Policy: - This will apply to non-subsidized training fee.

a) 10 days prior the seminar date is entitled for a full refund. *Regular Rate only

b) 3 days prior to the seminar date is entitled for a half refund * Regular Rate only

c) Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)

d) For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.

Seminar Methodologies

Lecture, Discussions and Workshops

Expected Participants

Bank Teller, Cashier, Account Officers, Loan Officers

Objective

For the participants to be aware of the significance of handwriting identification and other aspects of questioned documents examination to related areas in their chosen field;

Course Outline

- 3) Miscellaneous Aspects
- 4) Alterations
- 5) Sequence of strokes, etc

- Module 1: Signature Verification and Forgery Detection
- a. Handwriting Impressions
 - 1) Manual operation of the hand and the brain
 - 2) Machine produced impressions
 - b. Typewriting and Printing Impressions

- Module 2: Fraud Detection and Prevention
- a. Elements of Fraud
 - b. Prevention Techniques
 - c. Internal Control System



CONFIRMATION SHEET

Signature Verification, Bank Fraud and Forgery Detection Seminar

January 28, 2015 (Wednesday)
Gov. Licaros Hall, 2F RBAP Bldg. A. Soriano cor Arsobispo St. Intramuros, Manila

For your reservation, please coordinate to RBRDFI Training Officers Mr. Ace M. Calang /Ms. Grace Dimapilis / Ms. Jesica Cepeda Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599
Emails: training@rbap.org, gracedestira@gmail.com jescepeda.rbap@gmail.com

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			

Course Expectations

 (Printed Name and Signature) Date: _____

Designation: _____ Rural Bank : _____
 Telephone: _____ Province : _____
 Mobilephone: _____ Address : _____
 Email address: _____